



<i>SSPC Use Only</i>	Date	Initial
Application Verified		
Supervisor Approval		

**Prerequisite Form  
Protective Coatings Inspector (PCI) Program  
Level 2**

**Document Checklist** - Your completed packet must be submitted to SSPC no later than **two weeks** prior to the start date of the course and include the following:

\_\_\_\_\_ Prerequisite Form

\_\_\_\_\_ Picture for your wallet card (.jpg file named as First\_Last.jpg – max size: 2mb)

**Send to:**

SSPC Training Coordinator  
800 Trumbull Drive  
Pittsburgh, PA 15205-4365

Phone: 412-281-2331 x2241  
Fax: 412-444-3591  
Email: prereqs@sspc.org

**Please note: Filling out this form does not register you for the course.  
You must pay in full by check or credit card before you are officially registered.**

**IMPORTANT!**

**If prerequisites are not received within 30 days of the completion of the course, students will be required to register for the online recertification exam at the cost of \$250 in addition to submitting the required forms; and will be listed as Training Only students until they complete the necessary certification requirements.**

**Data Privacy Notice**

SSPC is concerned about protecting the privacy of our students. If you pass the course or certification exam, you have the option of having your name and contact information made available on our website via a public search for coatings professionals. You must opt-in if you wish to be included in the search, otherwise your information will not appear. If you do not make a selection, your information will not appear in the search.

Please check the appropriate box below:

\_\_\_\_\_ **Yes**, I want my contact information to appear on the SSPC website.

\_\_\_\_\_ **No**, I do not want my contact information to appear on the SSPC website.

## **Applicant Information** *Please list your name as you would want it to appear on your certificate*

SSPC Member ID Number: \_\_\_\_\_  I do not know my SSPC Member ID

Course Date: \_\_\_\_\_ Course Location: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_  
 Currently Unemployed

Street Address of Applicant: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_  
 Home  Mobile  Office

Human Resource Contact Person: \_\_\_\_\_

HR Phone: \_\_\_\_\_ HR E-Mail Address: \_\_\_\_\_

## **Professional References**

SSPC requests you list three professional references. At least one professional reference must be a supervisor who can attest to the work performed, hours submitted and the ethics of the applicant.

	<b>Name</b>	<b>Phone</b>	<b>Email Address</b>
<b>1</b>			
<b>2</b>			
<b>3</b>			

## **Prerequisite Requirements**

There are no prerequisites to attend the **PCI Level 1** course.

Prior to attending the **PCI Level 2** program, all individuals must provide adequate information showing that they meet the minimum requirements as set forth in this form. If SSPC is unable to verify the accuracy of any information reported on this form, it may result in the rejection of your application.

Please select only one of the Certification Process paths on the next page.

## Certification Process

There are four paths to achieve the required prerequisites. Please check the box next to the process you are applying for:

		Work Experience	Training Experience
<input type="checkbox"/>	<b>Process A-1</b> Take the PCI Level 1 course <u>with</u> formal training	2 years (3,000 hours) of relevant coatings inspection experience	PCI Course + 40 hours of approved coatings training. <i>See table below</i>
<input type="checkbox"/>	<b>Process A-2</b> Take the PCI Level 1 course <u>without</u> formal training	3 years (4,500 hours) of relevant coatings inspection experience	Not Applicable
<input type="checkbox"/>	<b>Process B-1</b> Bypass the PCI Level 1 course <u>with</u> formal training	2 years (3,000 hours) of relevant coatings inspection experience	40 hours of formal training + 40 hours of formal coatings inspection training <i>See table below</i>
<input type="checkbox"/>	<b>Process B-2</b> Bypass the PCI Level 1 course <u>without</u> formal training	4 years (6,000 hours) of relevant coatings inspection experience	Not Applicable

To become an SSPC PCI Level 2 certified coatings inspector, you must pass each component of the PCI Level 1 exam with a score of 70% or higher, pass each component of the PCI Level 2 exam with a score of 80% or higher and meet all prerequisite requirements.

<b>Process A-1:</b> <i>Approved 40 hours of additional training in addition to successful completion of PCI Level 1.</i>	<b>Process B-1:</b> <i>Approved 40 hours of formal training + 40 hours of coatings inspection training</i>
<ul style="list-style-type: none"> <li>• SSPC C1 or C2 courses</li> <li>• SSPC BCI course</li> <li>• SSPC NBPI course</li> <li>• SSPC CCI course</li> <li>• SSPC Marine Coatings course</li> <li>• Other SSPC or SSPC-administered course(s)</li> </ul>	<ul style="list-style-type: none"> <li>• SSPC BCI + 40 hours additional training</li> <li>• SSPC NBPI + 40 hours additional training</li> <li>• SSPC NBPI + BCI</li> <li>• SSPC CCI + 40 hours additional training</li> <li>• SSPC C1 + NBPI</li> <li>• Other SSPC or SSPC-administered course(s)</li> </ul>
<p><b>Also acceptable:</b> Any successfully completed training course / coatings inspection course dealing primarily with industrial or marine protective coatings technology or steel corrosion offered by an IACET certified training organization or an accredited college, university or trade school. In addition, the student must have passed a written exam and the course must have been taught by a qualified instructor (as determined by SSPC.)</p> <p>For further information on other approved courses, please contact Jennifer Merck 877-281-7772 x2221</p>	

# Work Experience

This section is to be completed in reverse chronological order, starting with your most current employer.  
**You may duplicate this page as necessary for complete documentation of your work history.**

Related work experience is defined as protective coatings inspection work.  
 Please describe your work experience below:

Employer:							
Title:							
Address:							
Supervisor's Name:				Title:			
Work Phone:			Cell Phone:				
Responsibilities:							
Employed From:	Month:	Year:	To:	Month:	Year:		
Reason for Leaving:				Approx. hours worked:			

Types of inspections performed:	
Coating materials used/inspected:	
Types of equipment used for inspection:	
How much of your time is spent on inspection activities? List a percentage:	
What types of specific structures have you performed inspections on? List specific jobs you have worked on.	

## Training History - Please complete for Process A-1 or B-1 only.

Describe any formal training courses you have completed below:

Organization offering course:			
Course name:			
Date(s) of course:		# of hours:	
Instructor name(s):			
Describe any topics presented and/or workshops within the course:			
Was there an exam given?		Grade:	

Organization offering course:			
Course name:			
Date(s) of course:		# of hours:	
Instructor name(s):			
Describe any topics presented and/or workshops within the course:			
Was there an exam given?		Grade:	

Organization offering course:			
Course name:			
Date(s) of course:		# of hours:	
Instructor name(s):			
Describe any topics presented and/or workshops within the course:			
Was there an exam given?		Grade:	

By my initialing and signing below, I acknowledge that I have read and understand:  
(Initial) \_\_\_\_\_ The PCI Level 2 prerequisite form and instructions.

I hereby certify that I have read and met the above prerequisites for the Protective Coatings Inspector (PCI) Program and Certification – Level 2.

Signed: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Name & title (please print): \_\_\_\_\_

(Initial) \_\_\_\_\_ I acknowledge that failure to report accurate, complete information will delay my application. Omission or falsification of information or failure to answer all questions truthfully will result in withholding or denial of certification status.

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# PCI Attestation

To uphold and advance the honor and dignity of being a SSPC Certified Protective Coatings Inspector, and in keeping with the high standards of ethical and professional conduct that I am expected to uphold, I acknowledge the following while acting as a PCI Inspector.

## I. Fundamental Principles

I recognize that all my actions reflect upon my own professionalism and my company if I am self-employed, or my employer. When performing coating inspection duties, I not only represent myself and my company or my employer but also reflect upon the SSPC PCI Program. In all my actions, my personal integrity and ethics must be beyond reproach.

## II. Specifics

### A. Impartiality

I pledge that I will be impartial while performing all coatings inspection and related activities on coating inspection that provides confidence to all those depending upon me that I've done the best job possible and that I have done due diligence.

### B. Objective

I pledge that I will be objective in completing my assigned tasks. Objective means conflicts of interest either does not exist or are resolved with my superior and the responsible facility owner's representative prior to performing inspection and related duties. I pledge that I will inspect all work as it is presented and make my assessment and document my findings based on applicable contract requirements and governing standards. My assessments and documentation of inspections and tests will not be influenced by external sources or be based on emotion. They will be based on applying my professional competence to evaluate the facts at hand.

### C. Conflicts of Interest

I pledge to declare all conflicts of interest, actual, potential or perceived, to my superior and the responsible owner's representative. I also agree to willingly recuse or disqualify myself from any assignment deemed by my superior or the responsible owner representative to be a real or potential conflict of interest.

Examples of conflicts of interest are:

- 1) if I have done any work for the prime or subcontractor within the previous three years.
- 2) if friends, related persons, or entities work for, or sell to the prime or subcontractor, or consults for the prime or subcontractor.
- 3) if I have been assigned to inspect a competitor or a joint venture partner of an entity that I have been associated with within the previous three years.

### D. Diligence and Reasonable Care

I pledge to be diligent and take reasonable care when I perform my inspection tasks. This includes but is not limited to:

- Performing my duties on each project with accuracy, dedication, perseverance, fairness, timeliness and honesty, and within the limits of my authority as specified by my employer and the responsible owner's representative.
- Strictly adhering to any stated inspection criteria and all specified governing industry standards.
- Documenting and reporting documentation to my authorized higher authority.
- Coordinating with the contractor(s) to schedule adequate time to perform inspections.

- Working inside my certified inspector credentials, qualifications and ethics as established by SSPC.
- Carrying out my inspection duties in a professional and courteous manner.
- Avoiding socializing or sharing a meal (except at official industry functions) in any way with personnel employed by or working for the prime or subcontractor whose work I am inspecting.
- Avoiding accepting any gifts, money, favors, services or anything else that threatens impartiality.
- Avoiding telling contractors how to do their work.
- Immediately reporting any attempted bribes or threats against myself or other employees to my superior and to the responsible owner's representative. I will also document the event in writing, citing who, what, when, where, and how.
- Avoiding taking anyone's word for an item that must be inspected or tested in order to determine conformance.
- Reporting any complaints about my inspections to my superior and the responsible owner's representative.
- Refraining from endorsing or critiquing any proprietary product, equipment item, service, contractor or engineer, government official, other inspector, or consultant.
- Reporting any conditions to my superior and the responsible owner's representative that prevents me from performing and completing required inspections and related tasks.
- Contacting my superior and the responsible owner's representative immediately if any of the personnel working for the prime or sub-contractors, whose work I am inspecting, become evasive, or refuses to provide required information, tools, or access, or becomes verbally abusive. I will also document the event in writing, citing who, what, when, where, and how.
- Reading and understanding all required documents, e.g., Industrial Standards and manuals, product data sheets (PDS), Material Safety Data Sheets (MSDS), and other technical references applicable to the job I am inspecting.
- Treating all proprietary and security-related information as confidential and pointing out any and all known safety violations observed while at the job site to my superior. I will report imminent danger situations immediately to the appropriate supervisor directing the work force and to the authorized owner's safety professional.

**E. Maintain Professional Qualifications**

I also pledge to:

- Obtain and maintain required certifications and licenses and obtain the training required to maintain my qualification as an SSPC PCI Level 1 and Certified Inspector.
- Maintain a library of inspection-related industry standards (e.g. SSPC, NACE, ASTM).

I agree to abide by the principles described above and I understand that if I am found to have violated any aforementioned principles, disciplinary action will be brought against me by SSPC, following appropriate due process described in the Disciplinary Action Program.

Signed: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Name & title (please print): \_\_\_\_\_