



<i>SSPC Use Only</i>	Date	Initial
Application Verified		
Supervisor Approval		

Pre-Requisite Form – SSPC Concrete Coating Inspector (CCI) Program & Certification

Document Checklist - Your completed packet must be submitted to SSPC no later than **two weeks** prior to the start date of the course and include the following:

- _____ Pre-Requisite Form
- _____ Picture for your wallet card (.jpg file named as First_Last.jpg – max size: 2mb)

Send to:

SSPC Training Coordinator
 800 Trumbull Drive
 Pittsburgh, PA 15205-4365

Phone: 412-281-2331 x2241
 Fax: 412-444-3591
 Email: prereqs@sspc.org

Please note: Filling out this form does not register you for the course. You must pay in full by check or credit card before you are officially registered.

IMPORTANT!

If prerequisites are not received within 30 days of the completion of the course, students will be required to register for the online recertification exam at the cost of \$250 in addition to submitting the required forms, and will be listed as Training Only students until they complete the necessary certification requirements.

Applicant Information

Please list your name as you would want it to appear on your certificate

SSPC Member ID Number: _____

Course Date: _____ Course Location: _____

Last Name: _____ First Name: _____ Middle: _____

Company Name: _____ Job Title: _____

Street Address: _____

City: _____ State: _____ Zip/Postal Code: _____

Phone: _____ E-Mail Address: _____

Human Resource Contact Person: _____

HR Phone: _____ HR E-Mail Address: _____

Pre-Requisite Requirements

Please check box next to the “path” you are choosing for certification:

The [Concrete Coating Basics \(CCB\) eCourse](#) is a prerequisite to attend the SSPC Concrete Coating Inspector Program (CCI) Level 1/2.

Prior to attending the CCI Level 1/2 program, all individuals must provide adequate information showing that they meet the minimum requirements as set forth in this form. If SSPC is unable to verify the accuracy of any information reported on this form, it may result in the rejection of your application.

Please check the box next to the process you’re applying for:

		Work Experience	Training Experience
<input type="checkbox"/>	Process A Take the CCI Level 1 course <u>with</u> formal training	2 years or 3,000 hours of coating/surfacing concrete experience plus. See list 1.	40 hours of approved training. See list 2.
<input type="checkbox"/>	Process B Take the CCI Level 1 course <u>without</u> formal training	5 years or 7,500 hours of coating/surfacing concrete experience. See list 1.	n/a

To become an SSPC CCI Level 2 certified coatings inspector, you must pass each component of the CCI Level 1 exam with a score of 70% or higher, pass each component of the CCI Level 2 exam with a score of 80% or higher and meet all pre-requisite requirements.

Professional References

SSPC requests that you list three professional references:

	Name	Phone	Email Address
1			
2			
3			

<p>List 1: <i>Fieldwork experience must be in one of the following areas:</i></p>	<p>List 2: <i>Approved 40 hours of additional training:</i></p>
<ul style="list-style-type: none"> • Inspection of coating/surfacing installations over concrete • Repairs, surface preparation and installation of coatings/surfacing on concrete • Project management of coating/installation of coatings/surfacing concrete projects • Installation of coatings/surfacing on concrete specification and/or contract development • Coating concrete equipment and material supplier technical representative • Failure analysis of coating/surfacing installation on concrete 	<ul style="list-style-type: none"> • SSPC PCI Level 1 or greater • NACE CIP Level 1 or greater • Frosio Level 1 or greater • Any successfully completed training course dealing primarily with coating/surfacing concrete offered by an IACET approved training organization or an accredited college, university or trade school. In addition, the student must have passed a written exam and a qualified instructor, as determined by SSPC, must have taught the course. <p>For further information on other approved courses, please contact: Jennifer Merck 877-281-7772 x2221</p>

Work Experience

This section is to be completed in reverse chronological order, starting with your most current employer.

You may duplicate as many copies of this page as is necessary for complete documentation of your work history.

Related work experience is defined as protective coatings inspection work.

Please describe your work experience below:

Employer:			
Title:			
Address:			
Supervisor's Name:		Title:	
Work Phone:		Cell Phone:	
Employed From: (Please include month/year)		To:	
Reason for Leaving:			

Work Experience (*continued*), You must include the following:

Types of inspections performed:	
Coating materials used/inspected:	
Types of Equipment used for inspection:	
How much of your work time is spent on inspection activities? List a percentage:	
What types of specific structures have you performed inspections on? List specific jobs you have worked on.	

Training History

Describe any formal training courses you have completed below:

Organization offering course:			
Course name:			
Date(s) of course:		# of hours:	
Instructor name(s):			
Describe any topics presented and/or workshops within the course:			
Was there an exam given?		Grade:	

Organization offering course:			
Course name:			
Date(s) of course:		# of hours:	
Instructor name(s):			
Describe any topics presented and/or workshops within the course:			
Was there an exam given?		Grade:	

Organization offering course:			
Course name:			
Date(s) of course:		# of hours:	
Instructor name(s):			
Describe any topics presented and/or workshops within the course:			
Was there an exam given?		Grade:	

By my initial and signature below, I acknowledge that I have read and understand:

(Initial) _____ The CCI Application Form and Instructions

I do hereby certify that I have read and met the above prerequisites for the SSPC Concrete Coating Inspector (CCI) Certification.

Signed: _____ Date Submitted: _____

Name & title (please print) : _____

Please note: Failure to report accurate, complete information will delay your application. Omission or falsification of information or failure to answer all questions truthfully will result in withholding or denial of certification status.

Data Privacy Notice

SSPC is concerned about protecting the privacy of our students. If you pass the course or certification exam, you have the option of having your name and contact information made available on our website via a public search for coatings professionals. You must opt-in if you wish to be included in the search, otherwise your information will not appear.

Please check the appropriate box below:

Yes I want my contact information to appear on the SSPC website.

No I do not want my contact information to appear on the SSPC website.

CCI Attestation

To uphold and advance the honor and dignity of being an SSPC Certified Concrete Coating Inspector or Concrete Coating Inspector Technician, and in keeping with the high standards of ethical and professional conduct that I am expected to uphold, I acknowledge the following:

I. Fundamental Principles

I recognize that all my actions reflect upon my own professionalism and my company if I'm self-employed or my employer. When performing coating inspection duties I not only represent myself and my company, if self-employed or my employer but also reflect upon the SSPC Certified Concrete Coating Inspector program.

In all my actions, my personal integrity and ethics must be beyond reproach.

II. Specifics

A. Impartiality

I pledge that I will be impartial while performing all coatings inspection and related activities on behalf of my company or my employer. Impartiality is critical to the coating inspector's mission. I will perform coating inspection that provides confidence to all those depending upon me that I've done the best job possible and that I have done due diligence.

B. Objective

I pledge that I will be objective in completing my assigned tasks. Objective means I will report any known conflicts of interest to my superior, if I'm employed by a firm to perform inspection, or to my client if I'm self-employed and have been hired to perform coating inspection services. I pledge that I will inspect and make my assessment and document my findings based on contract requirements and applicable standards. My assessments and documentation of inspections and tests will be based on applying my professional knowledge to evaluate the facts at hand.

C. Conflicts of Interest

I pledge to declare all known conflicts of interest, actual, potential or perceived.

D. Diligence and Reasonable Care

I pledge to be diligent and take reasonable care when I perform my inspection tasks. This includes but is not limited to:

- Performing my duties on each project with accuracy, dedication, perseverance, fairness, timeliness and honesty within the limits of my authority as specified by my employer, if I'm employed by a firm to perform coating inspections, or the client.
- Strictly adhering to any stated inspection criteria and the governing specification and applicable industry standards.
- Documenting, and notifying appropriate persons of any known nonconformities.
- Coordinating with the contractor's production personnel to schedule adequate time to perform inspections.
- Working inside my certified inspector credentials and qualifications as established by my employer and the SSPC CCI Program.
- Carrying out my inspection duties in a professional and courteous manner.
- Not accepting any gifts, money, favors, meals, services or anything else that threatens impartiality.
- Not telling a contractor how to do his/her work.
- Immediately reporting any attempted bribes or threats against others or myself to the appropriate persons in authority.
- Not recording any item as being inspected if information has not been properly verified.
- Refraining from endorsing or critiquing any proprietary product, any equipment item, any service, any project person, any contractor or engineer, any facility owner official, another

inspector, or consultant while performing coating inspection duties (i.e. observe, assess, document and report).

- Reporting any conditions to the responsible parties (e.g. my superior, unless self-employed, or my client) that prevents me from performing and completing required inspections and related tasks.
- Treating all proprietary and security-related information as confidential.
- Being mindful of known safety conditions on the job site.

III. Maintain Professional Qualifications

I also pledge to:

- Keep abreast of industry trends as they apply to coating inspection.

I agree to abide by the principles described above and I understand that if I'm found to have violated any of the aforementioned principles, disciplinary action can be brought against me by SSPC, following appropriate due process described in the Disciplinary Action Criteria.

Signed: _____ Date Submitted: _____

Name & title (please print) : _____